

Grafton County Steering Committee
Meeting Minutes May 15, 2007

Meeting commenced at 1PM

Present: Supt. Glenn Libby, SMRT Arthur Thompson, Dennis Judd, Curtis Pulitzer, Comm. Martha Richards, Ex. Director Julie Clough, Lt. Tom Elliott, Representative Burt Williams, Representative Catherine Mulholland, Representative Lee Hammond, GCDOC Kathryn Ebinger-Zuk, RN, David Cady, Chief PPO, Chief Jeff Williams, Rick Alpers, Ron Michaud, Richard Thompson, Maint.

Opening statement by Superintendent Libby gave an update to present.

One January 31 Grafton County Commissioners hosted a meeting with Coos County Officials. At present time Coos wants to house their female inmates at Grafton County. Sullivan County DOC was also contacted and at this time are proceeding with their own new facility.

On February 5 & 6 the Core committee and Correctional staff met with SMRT and Curtis Pulitzer to go over the programming stage. A 218 page document was submitted to be reviewed and was discussed at this meeting. The documents were reviewed and it was decided what areas would be shared with Sheriff's department. The overview was gone over with Sheriff's department and DOC. A working session was implemented and numerous areas were discussed and suggestions were given.

On February 12, 2007 a meeting with the Executive Committee of the Delegation was held and they voted to move forward with the next phase.

On April 25 & 26 we had a work session with SMRT and Curtis Pulitzer. Arthur Thompson came in with a rough draft of the building. Each section was discussed and changes made.

On May 11, 2007 jail staff went to Two Bridges Regional Jail, which is a new facility in Maine for a tour.

Arthur Thompson gave a summary of how we got to where we are today. He also reviewed the phases of the project, the Pre-Architecture Plan, Site selection, Architecture Design, Construction and Occupancy.

Arthur went over preliminary sketches. There were numerous questions from the Steering Committee.

Curtis Pulitzer explained the work sessions that have taken place. Number of beds, sizes of shared spaces, etc.

Dennis Judd went over the site. Explained that he was working on the layout to fit the area by the court house.

Bond issue was brought up and discussed. Representative Williams wants all aspects of the bond researched as to monthly payments, etc.

Dates and time of next meetings to be determined.

Meeting adjourned 4pm.